



4<sup>th</sup> March 2019

Dear Parents and Carers,

**Essay writing, Year 11 and Year 12 seminars, Tuesday March 12th 2019 from 5:30pm**

Last year the P&F hosted a very successful information session where Ms Catherine Richardson, Head of English, presented "How to write an essay". The feedback from this event was overwhelmingly positive, and so the College has decided to make this presentation available to students, parents and carers again.

This will be followed by additional seminars for Year 11 and Year 12 students and their parents/carers.

Time	Location	Event
5:30 pm till 6:15pm	Recital Room	Essay Writing presented by Ms Catherine Richardson Suitable for Years 7 to 12
6:30 pm till 7:00 pm	Recital Room	Year 11: Study Skills, Goal Setting and Assessment Guidelines Ms Meghan Colebourn Suitable for Year 11
6:30 pm till 7:30 pm	Multi-purpose chapel	Year 12: Assessment Procedures and Careers. Mr Peter O'Donnell and Mrs Natalie Witenden Suitable for Year 12. Please bring the Assessment Booklet distributed to Year 12 students in Term 4 last year.

Tea and Coffee will available in the foyer of the MPC.

We hope that these events assist our parents and carers to feel empowered to partner with the College in their child's education. Students are encouraged to attend with their parents.

If you have any questions, please contact the office on 02 4421 7711.

Regards,

Mr Peter O'Donnell  
Director of Studies